

Full-Time School Nurse (Yogo Kyoyu)

Job Summary: Full-Time School Nurse

UWC ISAK Japan is a three-year international boarding high school and part of the United World Colleges movement. Our campus is located in the resort town of **Karuizawa, Nagano, Japan**, and our campus is home to students from 80+ different countries, as well as world-class faculty and staff from around the globe.

We are looking to recruit a full-time **School Nurse and/or Yogo Kyoyu**. The School Nurse supports and promotes the health, safety, and well-being of students and the school community, as well as encouraging healthy behaviors and implementing preventative activities. The nurse is responsible for cooperating with other faculty and staff, in addition to working with external medical staff.

Anticipated start date: August 2022

Job Duties:

- Providing healthcare to students, staff, and faculty with acute or chronic health problems
- Occasional on-call duty at night
- Coordinate with healthcare providers outside of campus for students as needed
- Translate for students and doctors at hospitals/clinics/medical providers
- Serve as liaisons between the school, family, and community healthcare providers to ensure a healthy school environment
- Serve as consultants with counselors and teachers
- Provide medical health check-ups and vaccinations based on by School Health and Safety Act and MEXT requirements
- Monitor immunizations, manage communicable diseases/allergies, and assess the school environment including the cafeteria to prevent injury and ensure safety
- Oversee infection control measures
- Actively participate in school safety plans for any emergencies that may occur at school
- Oversee medication administration, health care procedures, and the development of healthcare plans
- Make decisions related to the delegation of healthcare tasks as directed by state laws and professional practice guidance
- Maintain inventory of supplies and first aid kits for students and adults on campus
- Deal with students' accident reports and the school health insurance program
- Implement the Safety and Health Committee with HR and local doctor
- Maintain continuity among nursing teams by documenting and communicating actions, irregularities, and continuing needs.

Skills/Qualifications:

- Licensed nurse with more than three years of experience as a nurse or school nurse, preferably experience in an international school field
- English and Japanese language skills required (both oral and written)
- Strong records management and computer skills
- Ability to collaborate with others as part of a team
- Require excellent organizational as multitasking and communication skills
- Knowledge of Japanese medical/healthcare systems
- Be a self-starter or self-motivated
- Valid Japanese or international driver's license
- Understand the aim and philosophy of UWC ISAK Japan

Salary and Benefits:

- Salary will be determined based on experience. Estimated range 3.5- 4.0 million JPY(before taxes/withholding).
- Health insurance through the Shigaku Kyosai (Private School Mutual Aid) health plan
- Free lunch in the school cafeteria on weekdays during the school year
- Summer break, winter break, annual paid leave
- Professional development allowance (50,000 JPY / year)
- Commuting allowance

The selected candidate will need to complete a criminal background check before the start of employment. UWC ISAK Japan will be responsible for the cost of the background check.

How to Apply

Please upload a cover letter (one-page max) and your resume using the following link:

[School Nurse Cover Letter/Resume Upload Form](#)